



# Learning Community Charter School

## Regular Monthly Meeting Minutes

### Thursday, February 25, 2021 – 6:30 PM

---

**I. Call to Order by Board Secretary – 6:32 PM**

**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2023)	X		
Keith Donath	Vice President, Parent Member (4/2023)	X		
Colin Dunn	Treasurer, Community Member (4/2022)	X		
Bertram Okpokwasili	Parent Member (4/2023)	X		
Elizabeth Cain	Community Member (3/2021)	X		
Paula Mahayosnand	Parent Member (5/2022)	X		
Nikhil Puri	Parent Member (6/2022)	X		
Marisa Gerke	Parent Member (6/2022)	X		
Neil Abadie	Community Member (4/2022)	X		
Tara Tymann	Community Member (4/2022)	X		
Joe George	Parent Member (12/2023)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
TBD	Staff Member	N/A		
TBD	Staff Member	N/A		

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Maureen Rexer	Vice Principal	X		
Brian Falkowski	SBA/Board Secretary	X		

**IV. Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **February 25, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke		X			
Bertram Okpokwasili		X				Neil Abadie	2	X			
Elizabeth Cain	1	X				Tara Tymann		X			
Joseph George		x									

**V. Public Comment - None**

**VI. Presentations**

1. Roof Project - Pete Campisano, Armand Christopher/USA Architects, Elizabeth Cain, Colin Hogan
2. Hybrid Planning Spring 2021 – Colin Hogan and Maureen Rexer

**VII. Board Discussion Topics**

1. Afterschool P&L – N/A (P&L in Dropbox)
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2020	2020	2020	2020	2020	2020	2021	2021	2021	2021	2021	2021	
Open Positions	3												3
Resignations	-	1	-	-	-	-	-	-	-	-	-	-	1
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	3	1	-	-	-	-	-	-	-	-	-	-	4
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

**VIII. Acceptance of Meeting Minutes**

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **January 25, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	2	X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke		X			
Bertram Okpokwasili		X				Neil Abadie	1	X			
Elizabeth Cain		X				Tara Tymann		X			
Joseph George		X									

**IX. Motions for Approval**

**1. Finance**

- a. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for January 2021, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of January 2021, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve the Bills/Check List from January 22, 2021 to February 25, 2021.
- c. Transfers: Approve transfers up January 31, 2021.

d. Payroll: To approve the following payrolls:

January 31, 2021	\$ 217,670.84
February 15, 2021	\$ 218,329.81

e. SEMI: To approve the FY22 SEMI Waiver.

f. CAFR: To accept the 2020 Comprehensive Annual Financial Report (CAFR) and ratify its submission to the NJDOE.

g. AMR: To accept the 2020 Auditor's Management Report (AMR) and ratify its submission to the NJDOE.

h. Grant: To accept the NJPCSA Digital Divide Grant in the amount of \$10,000.00.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	1	X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke		X			
Bertram Okpokwasili		X				Neil Abadie		X			
Elizabeth Cain	2	X				Tara Tymann		X			
Joseph George		X									

## 2. Buildings & Grounds

a. To approve the solicitation of bids for the following project: Roof Replacement and Storm Water Management Project.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand		X			
Colin Dunn	2	X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke	1	X			
Bertram Okpokwasili		X				Neil Abadie		X			
Elizabeth Cain		X				Tara Tymann		X			
Joseph George		X									

## 3. Personnel

a. To approve the following new intern for Spring 2021:

1. Chris Pereira (Intern NJCU) Social Studies Grades 6-8/Jags' Den Fridays Grades 2/3

b. To approve/Ratify Michelle Smith to administer home instruction for 2 hours/day from 2/1 to 2/19/2021.

c. To approve the following staff at the following hourly rates:

- Joan Bunonfide - Praxis Tutor, \$50 per hour
- Erin McGinty - Jags' Den Friday Instruction, \$50 per hour
- Lorena Sonsona - Jags' Den Friday Instruction, \$50 per hour
- Neidra Rambaran - Jags' Den Friday Instruction, \$50 per hour
- Andrea Josef - Jags' Den Friday Instruction, \$50 per hour

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock	2	X				Marisa Gerke		X			
Bertram Okpokwasili		X				Neil Abadie		X			
Elizabeth Cain		X				Tara Tymann	1	X			
Joseph George		X									

**4. Curriculum/Special Education - none**

**5. Policy/Miscellaneous**

- a. To approve the FY21-22 School Calendar.
- b. To approve the final reading of the following policies:
  - 1. 1648 - RESTART AND RECOVERY PAN
  - 2. 1648.03 - RESTART AND RECOVERY PLAN – FULL-TIME REMOTE INSTRUCTION
  - 3. 1620 - ADMINISTRATIVE CONTRACTS
  - 4. 2431 - ATHLETIC COMPETITION
  - 5. 2464 - GIFTED AND TALENTED STUDENTS
  - 6. R2431.1 - EMERGENCY PROCEDURES FOR SPORTS AND OTHER ATHLETIC ACTIVITY
  - 7. 2451 - ADULT HIGH SCHOOL
  - 8. R5330.05 - SEIZURE ACTION PLAN
  - 9. 6440 - COOPERATIVE PURCHASING
  - 10. 6470 - ELECTRONIC FUNDS TRANSFER
  - 11. 7450 - PROPERTY INVENTORY
  - 12. 7440 - SCHOOL DISTRICT SECURITY
  - 13. R7510 - USE OF SCHOOL FACILITIES
  - 14. R7440 - SCHOOL DISTRICT SECURITY
  - 15. 8420 - EMERGENCY AND CRISIS SITUATIONS
  - 16. 8561 - PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS
  - 17. 2270 - RELIGION IN THE SCHOOLS
  - 18. 1649 - FEDERAL FAMILIES FIRST CORONAVIRUS (COVID-19) RESPONSE ACT
  - 19. BOARD TRUSTEE POLICY

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	1	X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke		X			
Bertram Okpokwasili	2	X				Neil Abadie		X			
Elizabeth Cain		X				Tara Tymann		X			
Joseph George		X									

**X. Enrollment Report**

Grade	2021	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2020	2020	2020	2020	2020	2020	2021	2021	2021	2021	2021	2021	
Pre K	45		45	45	45	44	45	45	45					
K	66		65	66	65	66	64	66	66					
1	66		66	66	66	65	66	66	66					
2	66		65	66	66	66	66	66	66					
3	66		66	66	65	65	66	66	66					
4	66		66	66	66	66	66	66	66					
5	66		66	66	66	65	66	66	66					
6	66		69	72	73	74	74	74	74					
7	66		64	64	63	63	63	63	63					
8	66		61	61	61	61	61	61	61					
<b>Total</b>	<b>639</b>		<b>633</b>	<b>638</b>	<b>636</b>	<b>635</b>	<b>636</b>	<b>639</b>	<b>639</b>					

**XI. Board Agenda**

**1. Committee Reports**

- a. Finance and Budget – BvA, CAFR, FY22 State Aid and ESSER II Aid was discussed
- b. Evaluation - none
- c. Facilities – Discussed the Roof Replacement Project, Locker Removal Project completion, and the French and Perillo HVAC Evaluation.
- d. Policy – Changes made to the policy process.
- e. Green/Sustainability – School wide peer education program led by the Green Team was mentioned.

2. Next Board Meeting: **2021:** 3/18, 4/15, 5/13, 6/17

**XII. Executive Session - none**

**XIII. Adjourn Executive Session and Reconvene Regular Session - none**

**XIV. New Business**

- 1. To approve a resolution to Encourage Gov. Murphy to classify educators as frontline workers to enable them to receive COVID vaccinations as soon as possible.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke	2	X			
Bertram Okpokwasili	1	X				Neil Abadie		X			
Elizabeth Cain		X				Tara Tymann		X			
Joseph George		X									

**XV. Public Comment - none**

**XVI. Adjournment – 8:14 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke	2	X			
Bertram Okpokwasili		X				Neil Abadie	1	X			
Elizabeth Cain		X				Tara Tymann		X			
Joseph George		X									