



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, July 16, 2020 – 6:30 PM

I. Call to Order by Board Secretary – 6:32 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2023)	X		
Keith Donath	Vice President, Parent Member (4/2023)	X		
Colin Dunn	Treasurer, Community Member (4/2022)	X		
Adam Irving	Parent Member (4/2023)	X		
Bertram Okpokwasili	Parent Member (4/2023)	X		
Elizabeth Cain	Community Member (3/2021)	X		
Paula Mahayosnand	Parent Member (5/2022)	X		
Nikhil Puri	Parent Member (6/2022)	X		
Marisa Gerke	Parent Member (6/2022)	X		
Neil Abadie	Community Member (4/2022)	X		
Tara Tymann	Community Member (4/2022)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
TBD	Staff Member	N/A		
TBD	Staff Member	N/A		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Maureen Rexer	Vice Principal	X		
Brian Falkowski	SBA/Board Secretary	X		

IV. Acceptance of Meeting Agenda

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **July 16, 2020** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri	1	X			
Angela Bennett-Glock		X				Marisa Gerke		X			
Adam Irving		X				Neil Abadie	2	X			
Bertram Okpokwasili		X				Tara Tymann		X			
Elizabeth Cain		X									

V. Public Comment - none

VI. Presentations

1. Update on Reopening Planning - Colin Hogan and Maureen Rexer
 - i. Question from the Board of Trustees were responded to.

VII. Board Discussion Topics

1. Afterschool P&L
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2020	2020	2020	2020	2020	2020	2021	2021	2021	2021	2021	2021	
Open Positions	3												3
Resignations	-	-	-	-	-	-	-	-	-	-	-	-	-
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	3	-	-	-	-	-	-	-	-	-	-	-	3
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

VIII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **June 11, 2020** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand		X			
Colin Dunn	1	X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke	2	X			
Adam Irving		X				Neil Abadie		X			
Bertram Okpokwasili		X				Tara Tymann		X			
Elizabeth Cain		X									

IX. Motions for Approval

1. Finance

- a. Bills List: To approve the Bills/Check List from June 12, 2020 to July 16, 2020.
- b. Payroll: To approve the following payrolls:

June 15, 2020	\$ 226,601.27
June 30, 2020	\$ 268,438.94
July 15, 2020	\$ 138,628.91

- c. Federal Grants: To accept and approve the following FY21 Federal Grants:
 - i. CARES Act - \$208,197

1. 100-100 Salaries – \$62,700
2. 100-600 Instructional Supplies – \$72,749
3. 200-400 Purchased Property Services – \$36,374
4. 200-600 Supplies and Materials - \$36,374
- ii. IDEA – Basic - \$141,280 and Preschool - \$2,406
 1. 100-100 Salaries - \$105,000 (Basic)
 2. 200-200 Employee Benefits - \$36,280 (Basic)
 3. 100-600 Instructional Supplies - \$2,406 (Preschool)
- iii. ESEA – Title IA - \$307,756
 1. 100-100 Salaries - \$228,000
 2. 100-600 Supplies – \$12,314
 3. 200-200 Benefits - \$67,442

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	2	X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke		X			
Adam Irving		X				Neil Abadie		X			
Bertram Okpokwasili		X				Tara Tymann	1	X			
Elizabeth Cain		X									

2. Buildings & Grounds - none

3. Personnel

- a. To approve the following new hires for FY21 (Commencing Sep. 1, 2020):
 - i. Hannah Stimac, 6th grade ELA Teacher, Step BA 1-2
 - ii. Jerib Carson, 6/7 Grade Science Teacher, Step MA 24
 - iii. Andrew Kinmble, 8th Grade Math Teacher, Step MA 22
- b. To renew the following non-affiliated staff for FY21 at a 3% base salary increase:
 - i. Ulrika Boijort, HR and Student Enrollment
 - ii. Melissa Megaro, Comptroller
 - iii. Barbara Kiss, Facilities Manager
 - iv. Colin Hogan, Head of school
 - v. Maureen Rexer, Assistant Head of School
 - vi. Angel Melendez, Dean of Student
 - vii. Kimberley Smith, Technology Coordinator
 - viii. Jennifer Hughes, Development Director
 - ix. Doresha Jackson (only renewal, she hasn't completed one full year yet so no salary increase)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand	1	X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke		X			
Adam Irving		X				Neil Abadie		X			
Bertram Okpokwasili		X				Tara Tymann		X			
Elizabeth Cain	2	X									

4. Curriculum/Special Education

- a. To approve an agreement with Curriculum Crosswalk to provide Literacy Coach Services (\$20,000), Hybrid Instruction Handbook Creation (\$5,000) and Curriculum Organization Services (\$5,000) for the 2020-2021 SY.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	1	X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke		X			
Adam Irving		X				Neil Abadie	2	X			
Bertram Okpokwasili		X				Tara Tymann		X			
Elizabeth Cain		X									

5. Policy/Miscellaneous

- a. Reminder to review the following policies:
 - i. 052 Board Officers
 - ii. 1581 Domestic Violence
 - iii. 2422 Health and Physical Education
 - iv. 3421.13 Postnatal Accommodations
 - v. 4421.13 Postnatal Accommodations
 - vi. 5330 Administration of Medication
 - vii. 7243 Supervision of Construction
 - viii. 8210 School Year
 - ix. 8220 School Day
 - x. 8462 Reporting Potentially Missing or Abused Children

X. Enrollment Report

Grade	2021	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2020	2020	2020	2020	2020	2020	2021	2021	2021	2021	2021	2021	
Pre K	45													
K	66													
1	66													
2	66													
3	66													
4	66													
5	66													
6	66													
7	66													
8	66													
Total	639													

XI. Board Agenda

- 1. Committee Reports
 - a. Finance and Budget – BVA and FY21 Revenue was discussed
 - b. Evaluation – Conducted and complete
 - c. Facilities – Architect walked through the school with staff to begin design services, a more aggressive timeline is being sought out
 - d. Policy – Meeting is being set up

- e. Green/Sustainability – Composting bin is being installed in a shed by the auditorium and times for drop off are being set
- f. Afterschool (ad-hoc committee) - none

2. Next Board Meeting: **2020:** 8/20, 9/17, 10/15, 11/19, 12/17
2021: 1/21, 2/18, 3/18, 4/15, 5/13, 6/17

- XII. **Executive Session - none**
- XIII. **Adjourn Executive Session and Reconvene Regular Session - none**
- XIV. **New Business - none**
- XV. **Public Comment - none**
- XVI. **Adjournment – 8:02 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri	1	X			
Angela Bennett-Glock		X				Marisa Gerke		X			
Adam Irving		X				Neil Abadie		X			
Bertram Okpokwasili	2	X				Tara Tymann		X			
Elizabeth Cain		X									