

**YOUR**  
**ATTITUDE**  
**DETERMINES YOUR**  
**DIRECTION**



## Attitude of an LCCS Student

I am a valuable student.

I will not quit or make excuses when I face any obstacles placed before me in school or in life.

I believe in myself.

I am responsible for achieving my goals and if I need help, I will reach out and ask.

I never fail because I never give up.

I have a bright future and I am thankful to everyone who helps me along the way.



## Behaviors of an lccs student

We are proud members of the LCCS **COMMUNITY**. Our choices, words and actions affect others.

We **RESPECT** ourselves; and in doing so, we show respect to all students and adults in the building, at all times.

We will have the **COURAGE** to be **INDEPENDENT** in thoughts and actions.

We show **LEADERSHIP** by putting forth maximum **EFFORT** when everyone is watching and when no one is watching.

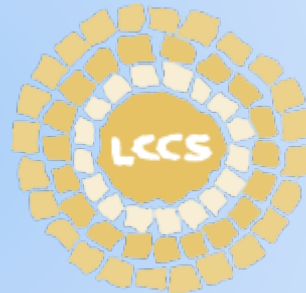
We are proud members of the LCCS **COMMUNITY**.



# Desirable Values

Students who show the following:

- Demonstrate Courage
- Demonstrate Independence
- Demonstrate Respect
- Demonstrate Community
- Demonstrate Leadership
- Demonstrate Effort



# Desirable A.T.T.I.T.U.D.E.

A Always does the right thing

T Takes others' feelings into consideration

T Trustworthy to everyone

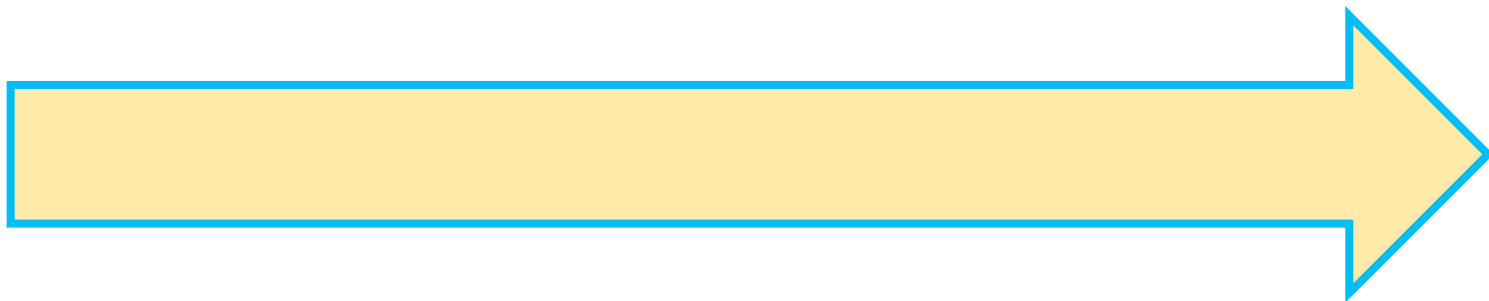
I Is always on time

T Takes time to appreciate everyone

U Understands they play a role in everything

D Does work on time and to the best of their ability

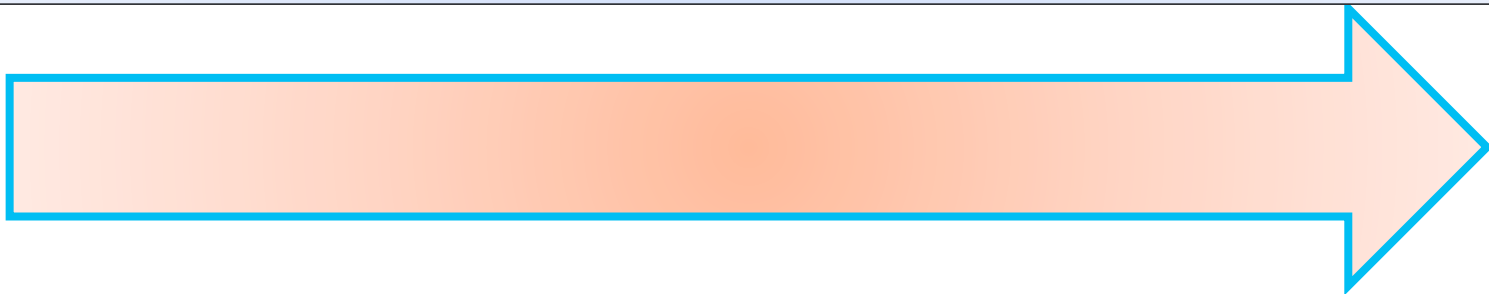
E Expresses thanks and gratitude



# Desirable behaviors

Students who demonstrate the following:

- Caring for a peer or adult team member
- Sharing with a peer or adult team member
- Volunteering at LCCS or at local community events
- Tolerating peers' or adult team members' differing opinions
- **RECEIVING FEEDBACK IN A POSITIVE MANNER**
- Saying kind words to a peer or adult team member
- Defending a victim of bullying and notifying a trusted adult
- Taking social responsibility and using conflict resolution skills
- Adjusting personal behavior and attitude to be prosocial and in alignment with school values
- Working collaboratively with peers and adult team members toward common goals



# LCCS' BELIEVES...

## A mission driven school

\* The **Learning Community Charter School** is an independent public charter school dedicated to using an innovative integrated approach to achieve the intellectual, social, and emotional development of all students.



## Vision Statement

The **Learning Community Charter School** is dedicated to developing in its students a passion for learning, a commitment to public service, and the habits and rewards of hard work. At the **Learning Community Charter School**, we recognize that tolerance, thoughtful debate, and community involvement, which are essential for democracy to flourish, are not innate. In fact, they must be taught, exercised, and owned. We will teach all students drawn from all the racial, ethnic, and economic diversity of Jersey City to be active and successful citizens of the interdependent world of the 21<sup>st</sup> century. We use an **integrated curriculum model which enhances critical thinking and creativity**. Our students will leave the **Learning Community Charter School** capable of understanding, practicing, and embracing the principles and habits of democracy, and able to prosper in the rapidly changing technologically advanced global economy. We support each student in the development of personal responsibility, empathy, self-confidence, self-esteem, cooperation, honesty, perseverance, consideration for others, and respect for the environment – all necessary for real-world success.



## Feedback Descriptors

C.I.R.C.L.E. Values In Action

COURAGE

Standing up for a peer in need like

INDEPENDENCE

Problem solve before turning to a





## C.I.R.C.L.E. Values In Action cont'd

### LEADERSHIP

- Hold peers accountable for behavior before a staff member intervenes
- Takes responsibility for own actions
- Adjusts personal attitude/behavior to meet expectations
- Expresses community concerns respectfully and/or initiates change personally/systemically
- Takes initiative to enhance instructional lessons/learning opportunities by sharing with adults and/or peers

### EFFORT

- Setting realistic goals for self and takes action step to achieve (academic, social-emotional, behavioral)
- Has an active role in self-improvement academically
- Creates organizational systems to assist with academic development
- Asks and comes for extra help from teacher for academic advancement
- Joining school extra-curricular activities to broaden social circles/learning experiences (i.e. athletics, clubs, dances, etc.)



# SCHOOL HOURS

## Pre-Kindergarten



### **Regular School Day**

Monday - Friday  
8:15-3:00

### **Half-Day**

8:15-12:00

## Kindergarten to 8th Grade

### **Regular School Day**

Monday - Friday  
8:20-3:15

### **Half-Day**

8:20-12:20



## Getting To School On Time

- Set a regular bedtime and morning routine
- Lay out clothes & backpacks the night before
- Avoid medical/dental appointments and extended trips when school is in session
- For more info:  
[www.attendanceworks.org](http://www.attendanceworks.org)



# Attendance



## 18 OR MORE DAYS

- Excused and unexcused absences represent lost time in the classroom and lost opportunities to learn.
- Missing just one day every two weeks can add up to 18 days in a year. Absences add up before you even know it.



## 10 TO 17 DAYS

- Students who are absent an average of 15 days a year miss a year's worth of school before their senior year.
- When students miss a day of school it actually puts them two days behind their classmates.



## 9 OR FEWER ABSENCES

- Students with good attendance generally achieve higher grades and enjoy school more.
- Children benefit and make the most of their educational opportunities if they attend school regularly and on time.

- School day begins at 8:20 a.m.
- Must be in homeroom by 8:30 a.m.
- Every 3 tardies counts as an absence
- State allows you only 18 absences
- High schools look at your attendance records from 5<sup>th</sup> grade-8<sup>th</sup> grade
- Call the front desk & leave a message if you'll be absent
- Nurse Monya wants any & all doctor's notes
- Doctor notes excuse an absence or tardy
- Vacations do not count as excused absence
- It is your responsibility to ask your teacher for the homework and classwork missed



## School Information



- Address: 2495 John F. Kennedy Blvd. Jersey City, NJ 07304
- Telephone: 201.332.0900
- Fax: 201.332.4981
- Website: [www.lccsnj.org](http://www.lccsnj.org)
- Head of School:  
Mr. Colin Hogan
- Assistant Head of School:  
Mr. James Laster

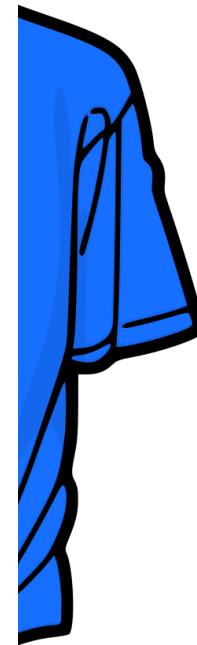


# DRESS CODE

Because school is a place of business and learning, students are expected to dress appropriately. The school's dress code is as follows:

- Proper and safe footwear is required at all times.
- All hats and street-related headgear are not permitted to be worn in the school building (unless for religious or medical purposes).
- Slogans, patches, and emblems that are obscene, promote violence or any other illegal activity are not permitted in school or any school-sponsored activity.
- Pants should not hang so low as to expose underwear.

If a student reports to school in clothing which does not conform to the Dress Code, the school staff will review the circumstances and determine the measures to be taken to properly address the violation. Parents/guardians may be required to bring a change of clothes to school. If a student continues to violate the Dress Code, a parent conference may be arranged with the Head of School.



# USE OF ELECTRONICS

## LCCS POLICY

During school hours, students are required to keep electronic devices off and out of sight. Electronic devices may be (but are not limited to): cell phones, music players, tablets, portable game consoles, etc. These devices often represent a distraction from successful academics and a serious atmosphere. In addition, these items can potentially cause conflict and lead to grief when lost or stolen. Cell phones will be collected from middle school students during homeroom and stored in a secure location. They will be returned at the end of the school day. Parents who need to reach their children during the school day to address an emergency should contact the front desk.

### **SOCIAL NETWORKING**

Social networking is not permitted during school hours. Furthermore, social networking usage outside of school that adversely impacts students, faculty, or the community at large may result in disciplinary action.



# TECHNOLOGY USE

All students are responsible for their actions and activities while using the network, and are required to exhibit ethical, efficient, and legal use of computer network resources. Each student having LCCS I.C.T. network access will participate in a discussion with his or her teacher or staff member, regarding acceptable behavior and use of the network. In addition, it is required that teachers and staff members directly supervise and monitor all student I.C.T. sessions as they would any other classroom activity.

Examples of prohibited activities include, but are not limited to:

- engaging in illegal activities
- committing copyright violations
- plagiarizing online material
- pirating software
- violating the privacy of individuals
- sending or accessing pornographic material, inappropriate information, or viruses
- using the network in such a way that would disrupt the use of the network by other users
- using vulgar, abusive, or any other inappropriate language when communicating with others
- revealing personal information (address, phone number, social security, etc.) to others
- altering passwords, desktop settings and other computer settings
- purposely damaging or altering devices

**LCCS POLICY**



## TECHNOLOGY USE cont'd

Students have the responsibility of:

- Reporting any of the following to a teacher or staff member: If he/she receives or obtains information to which he/she is not entitled; If he/she know of any inappropriate use of the network by others; If he/she believe the filtering software is not filtering a site or sites that should be filtered under this agreement.
- Refraining from overuse of connection time, information storage space, printing or processing capacity. Students must request permission before downloading any program or file. Students must obtain permission from a teacher / staff member before subscribing to any newsgroups or lists. Users should regularly delete unneeded files and / or folders from their accounts on the LCCS I.C.T. Network. Students should save information to the appropriate space on the file server or to individual flashdrives and should refrain from using local hard drives for such storage.
- Using their time efficiently.

Using the LCCS I.C.T. Network is a privilege, not a right. If a student violates any of the acceptable use provisions outlined in this document, his or her ICT access may be terminated and future access may be temporarily or permanently denied. Depending on the nature of the violation, there may be further discipline.



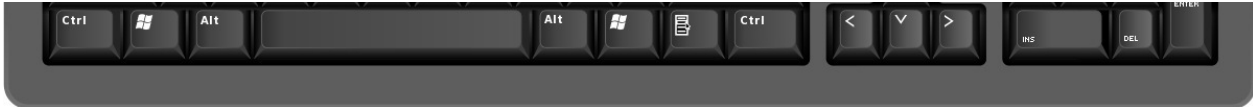
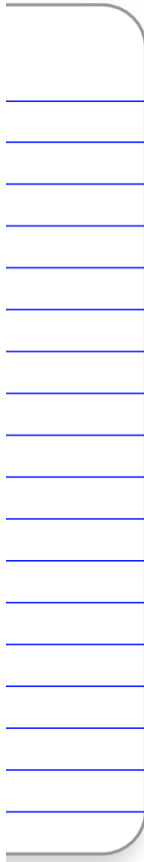
# HOMEWORK

**Homework at Learning Community Charter School may be assigned daily in every academic subject area.** Homework is an integral tool for reviewing and reinforcing concepts learned during the school day. **There will be times when homework may be assigned over the weekend to reinforce such concepts, especially in grades 4-8.**

It is expected that homework is done by the student and not by the parent. Teachers at LCCS are cognizant of the time it should take for your child to complete a daily homework assignment. **Please contact your child's teacher should you see your child taking an excessive amount of time to complete an assignment.**

Should a homework assignment not be completed by the date that it is due, or if a student receives an out of school or in-school suspension, the assignment is considered late, and the student will only receive partial credit for the assignment.

**Students entering grades 6-8 will receive homework packets in language arts, math, science, and social studies to be handed into their 6<sup>th</sup>, 7<sup>th</sup>, or 8<sup>th</sup> grade teacher during the first week of school.** These homework packets will count as a quiz grade for the first marking period of the coming school year.



# BULLYING

## LCCS POLICY

“Harassment, intimidation or bullying” means any gesture or written, verbal or physical act that takes place on school property or at any school activity—on or off campus—and that is motivated by any actual or perceived characteristic, such as race; color; religion; ancestry; national origin; age; gender; sexual orientation; gender identity and expression; marital status; a mental, physical or sensory disability, or any other distinguishing characteristics; and a) has the effect of harming a student or damaging the student’s property, or placing a student in reasonable fear of harm to his person or damage to his property; or b) has the effect of insulting or degrading any student or group of students in such a way as to disrupt or interfere with the school’s educational mission or the education of any student.

***Bullying is a pattern of abuse. Bullying may include, but is not limited to:***

harassment; physical intimidation or assault; extortion; oral or written threats; teasing; put-downs; name-calling; threatening looks; gestures or actions; spreading cruel and/or false rumors/accusations; and social isolation. Bullying also applies to the use of school property (i.e. school computers) or wireless devices on school grounds and may include cyber-bullying and the use of electronic communication (i.e. the use of computers to harass, intimidate or bully), pursuant to N.J.S.A. 18A:37-14 and 15.1.



Call 888.222.2228

Visit [www.2ndfloor.org](http://www.2ndfloor.org)

Visit [www.stompoutbullying.org](http://www.stompoutbullying.org)

# DRUG USE

The Board prohibits the use, possession, and/or distribution of alcohol or other drugs on school grounds according to N.J.S.A. 18A:40A-9, 10, and 11.

A student who uses, possesses, or distributes alcohol or other drugs will be subject to discipline in accordance with the school's Code of Student Conduct. School authorities also have the authority to impose a consequence on a student for conduct away from school grounds in accordance with the provisions of N.J.A.C. 6A:16-7.5. Discipline may include suspension or expulsion. The Board will establish consequences for a student not following through on the recommendations of an evaluation for alcohol or other drug abuse and related behaviors.



Call 1-800-238-2333

Call 1-888-222-2228

Visit <https://teens.drugabuse.gov/>

# TOBACCO

In accordance with N.J.S.A. 26:3D-58 and N.J.A.C. 8:6-7.2, the Board prohibits smoking at all times anywhere in school buildings or on school grounds.

The Board of Trustees believes that the right of persons to smoke must be balanced against the right of nonsmokers to breathe air untainted by tobacco smoke.

The Principal or designee may order the departure and removal of any person who continues to smoke in violation of this Policy and the law after being ordered to stop smoking in school buildings or on school grounds. The Principal or designee may request the assistance of law enforcement to accomplish this departure and removal.

In the event a person is found to have violated this Policy and the law, the Principal or designee may file a complaint with the appropriate Municipal Court or other agency with jurisdiction as defined in N.J.A.C. 8:6-9.1(c).



Call 1-800-QUIT-NOW

Visit <https://teen.smokefree.gov>



# GRADING SCALE

	Letter Grade	Lower	Upper
	A+	97.5	100
	A	92.5	97.4
	A-	89.5	92.4
	B+	87.5	89.4
	B	82.5	87.4
	B-	79.5	82.4
	C+	77.5	79.4
	C	72.5	77.4
	C-	69.5	72.4
	D+	67.5	69.4
	D	62.5	67.4
	D-	59.5	62.4
	F	0	59.4



## Boosting Your Grades

- Complete 100% homework
- Study for every quiz and test
- Talk with your teacher and counselor
- Use your planner
- Assess where you are in the trimester and what you have left to do
- Maintain positive and can-do attitude
- Pay more attention in class-ask questions
- Organize your materials



# EFFORT IN GRADES

Helpful  
Tips

**A** – All over it! Aspiring & Achieving

**B** – Because I need to commit to studying, organization & effort

**C** – Casual about education, future and goals

**D** – Don't believe in making the extra effort to improve

**F** – Finished if I keep this up! Forget about future, desired grades and goals

## Great Websites

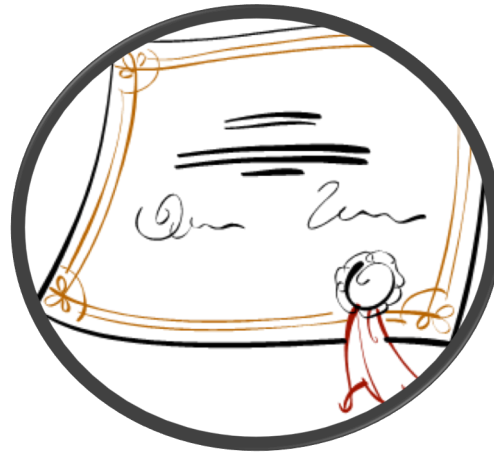
- <http://www.state.nj.us/nj/education/parents/homework/>
- <https://www.khanacademy.org/>
- <https://www.buzzmath.com/>
- <http://www.jclibrary.org/main-library-info/homework-help-nj>
- 

# AWARDS



## HONOR ROLL

- Any/All trimester(s)
- A's & B's for final grades



## HIGH HONOR ROLL

- Any/All trimester(s)
- A's for final grades

## PERFECT ATTENDANCE

- Any/All trimester(s)
- Zero unexcused absences
- Zero unexcused tardies





**Students**  
Grades 4th - 8th  
[Realtime for Students](#)

Letters for students will go home via backpack at the start of the school year.

Portal Code

Portal Password

You can change your PW from the link on the left

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If you have any questions please email Kimberley Smith at [ksmith@lccsnj.org](mailto:ksmith@lccsnj.org)





# Academic Integrity

## PLAGIARISM

- Do not copy ideas, data or exact wording from internet without citing your source
- Do not copy the word of your peers with the intention of claiming it is your original work

## CHEATING

- Do not copy answers from another student during quiz or test, classwork or homework
- Do not ask another student to do work for you
- Do not use electronic or other devices or cheat notes during assessments
- Do not alter graded assessments



## FACILITATION OF ACADEMIC DISHONESTY

- Do not allow another student to copy your answers on assignments or assessments
- Do not verbally or non-verbally provide answers to another student during assessment/project/assignme

# COURSE OFFERINGS

**ELA**

**MATH**

**SCIENCE**

**SOCIAL STUDIES**

**HEALTH/GYM**

**SPANISH**

**MANDARIN**

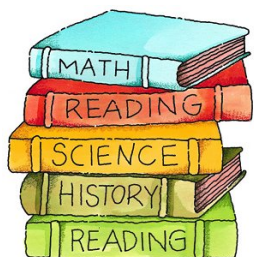
**SEX-ED (NJPREP)**

**ADVISORY (SEL)**

**21<sup>ST</sup> CENTURY (VARIOUS)**

**WINGSPAN (THE ARTS)**

**TOUCH STONES (LIT & DISCUSSION)**



# EXTRA-CURRICULARS



## CLUBS @ LCCS

- Yearbook
- Newspaper
- Model UN
- Garden
- Activist Café
- Spanish
- Book
- Math

## ATHLETICS @ LCCS

- Fall- Cross County
- Winter- Girls' Bball, Boys' Bball, Co-Ed Dance
- Spring – Co-Ed Soccer, Co-Ed Volleyball

## THE ARTS @ LCCS

- School Play
- Early Morning Singers

## STUDENT-FOCUSED @ LCCS

- Student Council
- Peer Mediation
- Gay-Straight Alliance



# HIGH SCHOOL PROCESS

## Comprehensive High Schools w/ Small Learning Communities (SLC)

- Academy of the Arts at Henry Snyder High School
- Academy of International Enterprise at James J. Ferris High School
- Academy of Governance and Social Sciences at Lincoln High School
- Academy of the Sciences at William Dickinson High School

## Small Population High Schools

- Innovation High School
- Liberty High School

## Honors/College Prep High Schools

- Infinity Institute
- McNair Academic High School

## Alternative High Schools

- Renaissance Institute
- KAS Prep High School

## County Public High Schools

- County Prep High School
- High Tech High School

## Public Charter High Schools

- Great Futures Charter High School for the Health Sciences
- METS Charter High School
- University Academy Charter High School
- Hoboken Charter High School

## Private Catholic High Schools

- Hudson Catholic Regional High School
- Marist High School
- Saint Dominic's Academy
- Saint Peter's Prep



# HIGH SCHOOL PROCESS cont'd

#	High School Name	Admission Test	Approximate Application Due Date	Differentiating Coursework
<b>Local Public High Schools</b>				
1	Henry Snyder HS		January	Arts electives
2	Innovation HS		January	STEAM-focused
3	James Ferris HS		January	Business electives
4	Liberty HS		January	Small student population
5	Lincoln HS		January	Governance & social science electives
6	William Dickinson HS		January	Science electives
7	Infinity Institute	PSAT	September	Honors/College-Prep
8	McNair Academic	PSAT	September	Honors/College-Prep
9	Renaissance Institute		Rolling Admissions	Personalized learning plans
<b>County Public High Schools</b>				
10	County Prep HS		November	College prep and technical.
11	High Tech Prep HS		November	College prep and vocational.
12	KAS Prep HS		April & December	Personalized learning plans
<b>Public Charter High Schools</b>				
13	Great Futures Charter HS		January	Healthcare focused curriculum
14	METS Charter HS		Before January	STEM-focused
15	University Academy Charter HS		December	Service-learning curriculum
<b>Catholic High Schools</b>				
16	Hudson Catholic HS	COOP	December	Co-ed college prep high school
17	Marist HS	COOP	December	Co-ed college prep high school
18	Saint Anthony HS	COOP	December	Co-ed college prep high school
19	Saint Dominic's Academy	COOP	December	All-girls college prep high school
20	Saint Peter's Prep	COOP	November	All-boys college prep high school



# EXPECTATIONS

- 1 Voices on quiet, inside level
- 2 Walking only & Stay to the right
- 3 Treat with **respect** (Put paper in garbage, no writing on walls/bulletins & don't interrupt classes)



# EXPECTATIONS

- 1 Listen for instruction
- 2 Remain silent unless told otherwise
- 3 Sit with **respect** (face front, maintain personal space, active listening)



# EXPECTATIONS

- 1 Sign out of class
- 2 3-5 minutes
- 3 Treat bathroom with **respect** (throw paper towels away, bodily fluids in toilet only & no writing on stall walls)





# EXPECTATIONS

- 1 Walk in & Sit quietly for instruction
- 2 Safe play & Healthy interactions
- 3 Treat space with **respect** (Put equipment away, pick up spills/paper & maintain belongings)

RECESS

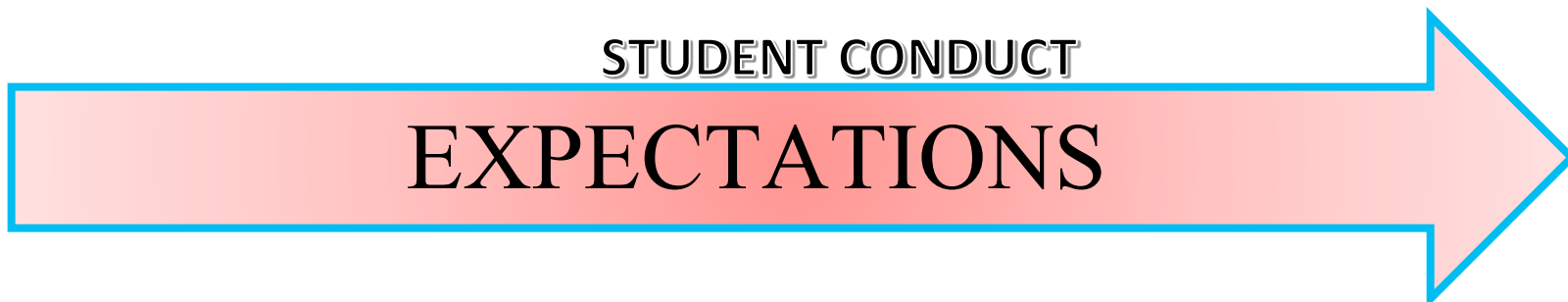


STUDENT CONDUCT

# EXPECTATIONS

- 1 Wait for instruction to retrieve school lunch
- 2 Remain seated at all times (ask permission)
- 3 Treat cafeteria with **respect** (Clean spills, throw away garbage & clean floors/table)

LUNCH



1 Usage is only before homeroom, after lunch & after school

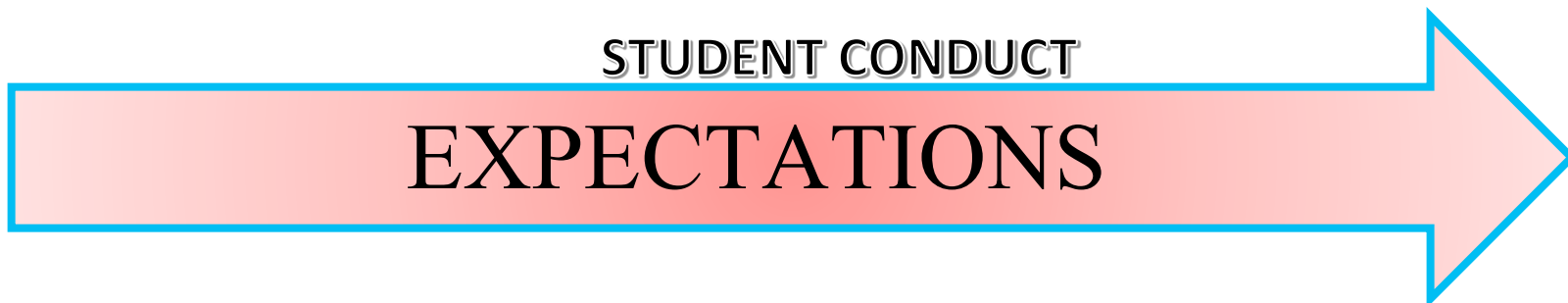
2 Maintain organization & neatness

3 Treat locker area with **respect** (Clean spills, throw away papers & give neighbor appropriate space)

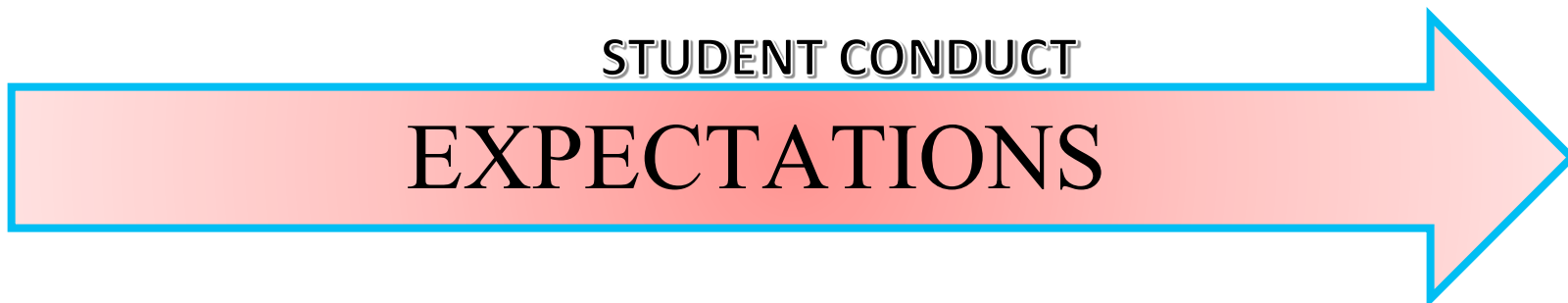


**EXPECTATIONS**

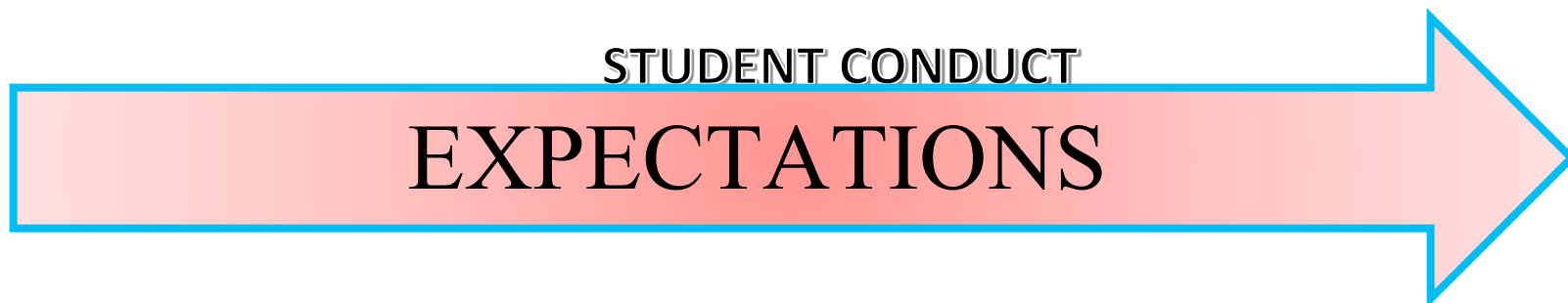
- 1 Line up outside of the door neatly
- 2 Voices on quiet, inside level
- 3 Enter with **respect** (Be prepared to greet teacher & listen for instruction)



- 1 Use time wisely during transition (2 minutes)
- 2 If late – accept feedback from teacher
- 3 Retrieve late pass from admin & complete ethically



- 1 Remain silent
- 2 Remain orderly in line
- 3 Listen for vital instruction



1 Embody C.I.R.C.L.E. values

2 Healthy & positive



3 Respond & adjust to feedback

## STUDENT CONDUCT





Student's Name: \_\_\_\_\_

Homeroom: \_\_\_\_\_

School E-Mail: \_\_\_\_\_ Password: \_\_\_\_\_

RealTime Username: \_\_\_\_\_ Password: \_\_\_\_\_

Chromebook Username: \_\_\_\_\_ Password: \_\_\_\_\_

Lunch Pin: \_\_\_\_\_

Locker #: \_\_\_\_\_ Code: \_\_\_\_\_

Parent/Guardian Cell #: \_\_\_\_\_





Keep the LCCS Student Behavior Code for your records, and please return this page to your child's homeroom teacher.

---

I have reviewed the **LCCS Student Behavior Code** with my child. I understand that my child will be held accountable to all the policies, procedures, and rules outlined in this document.

\_\_\_\_\_  
Parent/Guardian Name (Print)

\_\_\_\_\_  
Child Name (Print)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Child Signature